

Applicable Tax Year _____

Please note: Each vehicle requires a separate worksheet.

1. Was the vehicle purchased or sold during the year? ☐ Yes ☐ No *If yes, please provide purchase/sale details.*
2. Do you maintain mileage logbooks for your vehicle use? ☐ Yes ☐ No
3. Do you have another vehicle available for personal use? ☐ Yes ☐ No

ASSET DETAILS	Year	Make	Model	Date placed in service	Cost/FMV when placed in Service

PRORATION DETAILS

☐ MILES ☐ KM

	Current Year	Prior Year (if not prepared by AET)
Total mileage for business only		
Total mileage for the year (all purposes)		
Total commuting mileage (home to/from work)		

4. Did you receive an allowance or reimbursement from your employer? ☐ Yes ☐ No *If yes, amount _____*
5. Did you receive a signed Form T2200 from your employer? ☐ Yes ☐ No *If yes, please provide AET with a copy.*

EXPENSES

Currency _____

	Current Year	Prior Year (if not prepared by AET)
Fuel/oil		
Insurance		
Maintenance/Repairs		
Licensing/Registration Fees		
Interest		
Leasing Fees		
Other (Describe):		
Other (Describe):		

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